

# Constitution Committee

## Agenda

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**Date:** Thursday, 2nd June, 2011  
**Time:** 2.00 pm  
**Venue:** Committee Suite 1,2 & 3, Westfields, Middlewich Road,  
Sandbach CW11 1HZ

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The agenda is divided into 2 parts. Part 1 is taken in the presence of the public and press. Part 2 items will be considered in the absence of the public and press for the reasons indicated on the agenda and at the foot of each report.

### **PART 1 – MATTERS TO BE CONSIDERED WITH THE PUBLIC AND PRESS PRESENT**

1. **Apologies for Absence**

2. **Declarations of Interest**

To provide an opportunity for Members and Officers to declare any personal and/or prejudicial interests in any item on the agenda

3. **Public Speaking Time/Open Session**

In accordance with Procedure Rules Nos.11 and 35 a period of 10 minutes is allocated for members of the public to address the meeting on any matter relevant to the work of the meeting. Individual members of the public may speak for up to 5 minutes but the Chairman or person presiding will decide how the period of time allocated for public speaking will be apportioned where there are a number of speakers. Members of the public are not required to give notice to use this facility. However, as a matter of courtesy, a period of 24 hours' notice is encouraged.

Members of the public wishing to ask a question at the meeting should provide at least three clear working days' notice in writing and should include the question with that notice. This will enable an informed answer to be given.

4. **Minutes of Previous meeting** (Pages 1 - 8)

To approve the minutes of the meeting held on 24<sup>th</sup> March 2011.

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**Contact:** Paul Mountford, Democratic Services  
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5. **Introduction to the Work of the Committee** (Pages 9 - 10)

For Members' information, the Committee's terms of reference and those of its sub-committees, as set out in the Constitution, are attached.

The Borough Solicitor, Democratic and Registration Services Manager, Democratic Services Team Manager and Elections and Registration Team Manager will give Members a brief outline of the work of the Committee.

6. **Work of the Civic Sub-Committee** (Pages 11 - 12)

To advise the Committee on the work of the Civic Sub-Committee.

7. **Review of the Constitution** (Pages 13 - 16)

To consider the ongoing review of the Council's Constitution.

8. **Holistic Borough-wide Review of Community Governance Arrangements**  
(Pages 17 - 22)

To consider proposals for a holistic Borough-wide review of community governance arrangements in Cheshire East.

9. **Review of Polling Districts and Polling Places** (Pages 23 - 28)

To consider a review of Polling Districts and Polling Places in Cheshire East.

10. **Appointments to Outside Organisations 2011-2015** (Pages 29 - 44)

To make appointments to Category 2 organisations.

11. **Questions at Council meetings** (Pages 45 - 46)

To review the arrangements for questions at Council meetings.

**(There are no Part 2 items)**